

**MINUTES OF THE
MANITOWOC PUBLIC UTILITIES COMMISSION MEETING
MONDAY, JANUARY 27, 2025**

The scheduled meeting of the Manitowoc Public Utilities Commission was called to order by President Allie at 4:00 p.m. on Monday, January 27, 2025. In attendance were Commissioners Diedrich, Hornung, McMeans, Nickels, Roberts, and Sitkiewitz. Also present were Bob Bouril, Rob Michaelson, Cindy Carter, Jeremy Fischer, and Carissa Grimm - MPU; Troy Adams - General Manager; and Attorney Andrew Steimle - Steimle Birschbach, LLC.

OPEN FORUM: None

RECOGNITION OF MPU BY MANITOWOC POLICE DEPARTMENT: MPU was recognized for its contributions to our community's efforts in providing assistance with controlled substance investigations.

MINUTES: The Minutes from the Regular Session Meeting on December 9, 2024 were presented for approval.

APPROVAL OF CLAIMS: Claims List dated December 24, 2024; Claims List dated January 14, 2025; Claims List dated January 28, 2025; and Wires dated January 22, 2025 were presented for approval.

FINANCIAL REPORTS FOR NOVEMBER 2024: The financial reports for November 2024 were previously distributed to the Commission for review and discussion.

INVESTMENT PORTFOLIO REPORT: The Investment Portfolio Report from Baird, our investment advisor, for the period ending December 31, 2024 was previously distributed to the Commission for review and discussion.

QUOTATIONS/BIDS: Fuel Handling Study.

MOTION: A Motion was made by Commissioner Hornung and seconded by Commissioner Diedrich to approve the Regular Session Minutes from December 9, 2024; Claims List dated December 24, 2024 check nos. 106554 through 106705 totaling \$2,263,675.08; Claims List dated January 14, 2025, 2024 check nos. 106706 through 106854 totaling \$2,694,995.23; Claims List dated January 28, 2025, 2024 check nos. 106855 through 106996 totaling \$1,127,763.72; Wire Transfers dated through January 22, 2025 totaling \$7,294,164.71; to place on file the Financial Reports for November 2024, and Investment Portfolio Reports; and to approve the quotation as follows: Fuel Handling Study - \$179,400.00 - AFRY. Motion carried unanimously.

Bob Bouril and Rob Michaelson left the meeting at 4:10 p.m.

CONVENE MEETING TO CLOSED SESSION: Notice had been previously given that Manitowoc Public Utilities Commission will adjourn into a closed session during the January 27, 2025 meeting pursuant to Section 19.85(1)(e) to discuss the approval of the

minutes of the December 9, 2024 Closed Session Meeting, Personnel Committee Report and Recommendations, and Manitowoc Refuel Renewable Project.

MOTION: A Motion to convene in closed session was made by Commissioner Hornung and seconded by Commissioner Roberts. Motion carried unanimously. Accordingly, the Commission convened in closed session at 4:11 p.m.

The meeting was reconvened to open session at 5:03 p.m.

APPROVAL OF ITEMS FROM CLOSED SESSION:

MOTION: A Motion was made by Commissioner Diedrich and seconded by Commissioner McMeans to approve the Personnel Committee Report and Recommendations as presented. Motion carried unanimously.

MOTION: A Motion was made by Commissioner McMeans and seconded by Commissioner Sitkiewitz to approve the funds for a commercial-scale drying and torrefaction project with a caveat to only proceed following approval of an IP agreement. Motion carried unanimously.

SEWER RATE INCREASE: 2025 Treatment Rates at a 12% increase effective April 1, 2025. The sewer rates have not been adjusted since 2015 and the 2025 MPU Business Plan projected a treatment rate increase of 12% in 2025. The increase will be applied to the Flat Rate and Flow Rate Charges. The adjustment amounts to approximately \$2.70/month for residential customer using 7 units/month. The Collection rate component is not impacted and the City did not adjust that rate for 2025.

MOTION: A Motion was made by Commissioner Diedrich and seconded by Commissioner McMeans to approve the Sewer Rate increase of 12% effective April 1, 2025. Motion carried unanimously.

Rob Michaelson rejoined the meeting at 5:08 p.m.

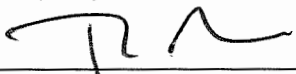
STACK FILTER PROJECT UPDATE: In late November 2024, Lakeside Foods announced that it plans to end operations at its production facility on Jay Street in Manitowoc. With Lakeside Foods being a large contributor to the MPU wastewater loading, a question was raised whether the WWTF Stack Filter Upgrade is still needed. The Stack Filters and three out of the four Final Clarifiers were built in 1976 and installed with a useful life of 20 years. The WDNR issued Notices of Noncompliance the past 3 years due to Biochemical Oxygen Demand (BOD) discharge permit violations. These notices required corrective actions including developing an operation and needs review, a facilities plan, and written changes to the standard operating procedures, which have been completed. With a Master Plan developed and qualified funding received, the conclusion is that the stack filter project is not in direct response to this sole customer and the closing of Lakeside Foods production facility on Jay Street does not impact the decision to upgrade the MPU Wastewater Stack Filter.

WATER CAPACITY STUDY: Similar to the Wastewater Stack Filter Project, MPU commissioned a Water Treatment Master Planning study to evaluate water production needs, filtration options, and capital and operational improvements. The closing of Lakeside Foods production facility on Jay Street prompted a review of the Water Treatment Master Plan and need for additional water treatment capacity. The conclusion was that, while Lakeside Foods is a large water customer, the closing of this facility does not impact the recommendation to support additional water treatment capacity to accommodate future demands. An update of the full study will be provided at the next meeting.

GENERAL MANAGER'S REPORT: The report was distributed for review; no discussion.

NEXT MEETING: Monday, March 10, 2024 at 4:00 p.m.

ADJOURN: A Motion was made to adjourn the meeting by Commissioner Sitkiewitz. Meeting adjourned at 5:16 p.m.



Approved: Troy Adams, General Manager



Approved: Dan Hornung, Secretary