

**MINUTES OF THE  
MANITOWOC PUBLIC UTILITIES COMMISSION MEETING  
MONDAY, AUGUST 26, 2024**

The scheduled meeting of the Manitowoc Public Utilities Commission was called to order by President Diedrich at 4:00 p.m. on Monday, August 26, 2024. In attendance were Commissioners Allie, Hornung, McMeans, Roberts, and Sitkiewitz. Also present were Jeff and Julie Vogel - customers; Tiffany Myers, Andy Onesti, Cindy Carter, Jeremy Fischer, and Carissa Grimm - MPU; Troy Adams - General Manager; and Attorney Andrew Steimle - Steimle Birschbach, LLC. Commissioner Nickels was excused.

**OPEN FORUM:** Customers Jeff and Julie Vogel requested to address the commission regarding their concern with the requirement to replace a leaking copper service at their property. Commission received their comments and no further discussion or action was taken.

Jeff and Julie Vogel left the meeting at 4:07 p.m.  
Tiffany Myers left the meeting at 4:07 p.m.

**CONVENE MEETING TO CLOSED SESSION:** Notice had been previously given that Manitowoc Public Utilities Commission will adjourn into a closed session during the August 26, 2024 meeting pursuant to Section 19.85(1)(e) to discuss the approval of the minutes of the July 22, 2024 Closed Session Meeting, and Manitowoc Refuel Renewable Project.

**MOTION:** A Motion to convene in closed session was made by Commissioner Hornung and seconded by Commissioner McMeans. Motion carried unanimously. Accordingly, the Commission convened in closed session at 4:08 p.m.

The meeting was reconvened to open session at 4:36 p.m.

**APPROVAL OF ITEMS FROM CLOSED SESSION:** None.

**FINANCIAL REPORTS FOR JULY 2024:** The financial reports for July 2024 were previously distributed to the Commission for review and discussion.

**MOTION:** A Motion was made by Commissioner McMeans and seconded by Commissioner Hornung to place on file the Financial Reports for July 2024. Motion carried unanimously.

**2024 LSL FORCE ACCOUNT EXPENSES:** MPU has received funding from the WDNR to assist in the replacement of lead service Lines (LSLs) in the City of Manitowoc. The funding is broken down into three (3) projects: 100%, 75%, and 50% principal forgiveness. In previous funding programs, costs related to inspection and street restoration (forced expenses) were not eligible for WDNR funding and were expensed by MPU. WDNR is now allowing these expenses to be included on the 100% PF projects only. With that, the recommendation was to move forward with writing the Financial Assistance Agreements for the 2024 75% and 50% projects excluding the forced expenses and continue to expense those costs.

**MOTION:** A Motion was made by Commissioner Hornung and seconded by Commissioner Sitkiewitz to approve moving forward with writing the Financial Assistance Agreements for the 2024 75% PF and 50% PF LSL programs with the WDNR. Motion carried unanimously.

**COMMISSION POLICY MANUAL REVISIONS:** Three of the Commission Policies that have gone through final review were presented for approval in preparation to have the entire Commission Policy Manual in compliance by January 1, 2025.

**MOTION:** A Motion was made by Commissioner Hornung and seconded by Commissioner McMeans to approve the revised policies. Motion carried unanimously.

**BENCHMARKING AND GOAL-SETTING INITIATIVE:** Lockton was retained to conduct the executive incentive structure study and a kickoff meeting was held on August 21st. Due to the timeline of the project, a request was made for the members of the current Personnel Committee to continue on as a working group through the completion of the project since the timeline will likely surpass the current election of officers scheduled to rotate in early October.

**MOTION:** A Motion was made by Commissioner McMeans and seconded by Commissioner Roberts to approve continuing with the current members of the Personnel Committee to see the project to completion. Motion carried unanimously.

**GENERAL MANAGER'S REPORT:** The report was distributed for review. A brief discussion was held on the meetings that Commissioners Nickels and Diedrich attended in Madison.

**MINUTES:** The Minutes from the Regular Session Meeting on July 22, 2024 were presented for approval.

**APPROVAL OF CLAIMS:** Claims List dated August 13, 2024; Claims List dated August 27, 2024; and Wires dated August 21, 2024 were presented for approval.

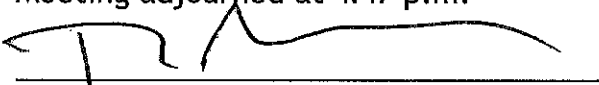
**MISO ANNUAL ACTIVITY SUMMARY:** The following highlights of MISO activity were presented to Commission for MISO 2023-2024: MPU's actual peak demand is 110.3 MW; peak demand forecast error is 8.6%; 13 MW load of MPU is served through GLU contract; annual load forecast error was 4.37%, a slight decrease from PY 2022-2023. No major departures from the current strategy are anticipated for MISO PY 2024-2025. Maintaining current FTR strategy with self-scheduling and selective purchases to hedge Dairyland contract; fundamental approach remains intact. The termination of the 30 MW on-peak contract at the end of 2024 eliminates the need for the FTR hedges associated with that path after December.

**QUOTATIONS/BIDS:** Electrical Safety Equipment for ID Deck and Switchgear; SMF Spare Permeate Pump and Motor; Sediment Storage Drying Pad Construction Project.

**MOTION:** A Motion was made by Commissioner Sitkiewitz and seconded by Commissioner Allie to approve the Regular Session Minutes from July 22, 2024; Claims List dated August 13, 2024 check nos. 105333 through 105497 totaling \$2,511,442.39; Claims List dated August 27, 2024 check nos. 105498 through 105614 totaling \$1,229,486.05; Wire Transfers dated through August 21, 2024 totaling \$5,747,492.82; to place on file the MISO Annual Activity Summary Report; and to approve the quotations as follows: Electrical Safety Equipment for ID Deck and Switchgear - \$76,840.00 - Radwell International; SMF Spare Permeate Pump and Motor - \$149,749.00 - Furey Filter & Pump; Sediment Storage Drying Pad Construction Project - \$371,567.04 - Bill Lorrigan Construction. Motion carried unanimously.

**NEXT MEETING:** Monday, September 23, 2024 at 4:00 p.m.

**ADJOURN:** A Motion was made to adjourn the meeting by Commissioner Sitkiewitz. Meeting adjourned at 4:47 p.m.

  
Approved: Troy Adams, General Manager

  
Approved: Scott McMeans, Secretary