

**MINUTES OF THE  
MANITOWOC PUBLIC UTILITIES COMMISSION MEETING  
MONDAY, MAY 20, 2024**

The scheduled meeting of the Manitowoc Public Utilities Commission was called to order by President Diedrich at 4:00 p.m. on Monday, May 20, 2024. In attendance were Commissioners Allie, Hornung, McMeans, Nickels, and Roberts. Also present were Jan Wittmus, Andy Onesti, Cindy Carter, and Carissa Grimm - MPU; Troy Adams - General Manager; and Attorney Andrew Steimle - Steimle Birschbach, LLC. Commissioner Sitkiewitz was excused.

**EMPLOYEE SATISFACTION SURVEY:** The results of the Employee Satisfaction Survey were presented virtually by Catherine Veschi of GreatBlue Research. Overall positive ratings with 91 completed surveys out of 109 employees - 83.5% response rate. There was a significant increase in employees' satisfaction with their current compensation to 96.6 over 85.8% in 2022. Ratings of 96.4% and 90.1%, respectively, in confidence in our Executive Leadership team, and in the Department Managers to implement strategy and develop and lead employees. There was a slight decline in satisfaction in goal setting and performance evaluation processes and a notable gap in the level of satisfaction between field and office staff.

Jan Wittmus and Catherine Veschi left the meeting at 4:10 p.m.

**RECOGNITION OF WASTEWATER PROFESSIONALS DAY:** The proclamation recently introduced by Governor Tony Evers announced May 22, 2024 as Wastewater Professionals Day, a first of its kind recognizing the incredible work these professionals do to keep the community safe and healthy.

**MEUW SAFETY AWARD:** The MEUW recognized MPU with its Safety Award at the MEUW Annual Conference in Marshfield.

**CONVENE MEETING TO CLOSED SESSION:** Notice had been previously given that Manitowoc Public Utilities Commission will adjourn into a closed session during the May 20, 2024 meeting pursuant to Section 19.85(1)(e) to discuss the approval of the minutes of the April 29, 2024 Closed Session Meeting, and CBCWA Agreement Amendment #2.

**MOTION:** A Motion to convene in closed session was made by Commissioner McMeans and seconded by Commissioner Allie. Motion carried unanimously. Accordingly, the Commission convened in closed session at 4:14 p.m.

The meeting was reconvened to open session at 4:22 p.m.

**APPROVAL OF ITEMS FROM CLOSED SESSION:**

**MOTION:** A Motion was made by Commissioner Nickels and seconded by Commissioner McMeans to authorize the GM to negotiate and finalize Amendment #2. Motion carried unanimously.

**PERSONNEL COMMITTEE REPORT AND RECOMMENDATION:** Personnel Committee Chair, Dan Hornung provided an update from the May 8 Personnel Committee meeting. The committee had met to discuss GM goal setting and set measurable core goals that align with the strategic plan. Due to the size and uniqueness of MPU, the committee recommended Commission approval to retain a third-party consultant to assist in establishing these goals.

**MOTION:** A Motion was made by Commissioner Nickels and seconded by Commissioner Roberts to retain a third-party consultant. Motion carried unanimously.

**GENERAL MANAGER'S REPORT:** The report was distributed for review. A brief discussion was held on the sales variance chart regarding water loss and electric decrease.

**MINUTES:** The Minutes from the Regular Session Meeting on April 29, 2024 were presented for approval.

**APPROVAL OF CLAIMS:** Claims List dated May 14, 2024, and Wires dated May 15, 2024 were presented for approval.

**FINANCIAL REPORTS FOR MARCH 2024:** The financial reports for March 2024 were previously distributed to the Commission for review and discussion.

**INVESTMENT REPORT:** The Investment Portfolio Report from Baird, our investment advisor, for the period ending March 31, 2024 was previously distributed to the Commission for review and discussion.

**2023 ELECTRIC DISTRIBUTION RELIABILITY:** The 2023 electric distribution reliability performance data was presented. MPU uses APPA eReliability Tracker software to trend reliability performance to IEEE standard 1366, "Guide for Electric Power Distribution Reliability Indices". For 2023, MPU SAIDI was 71 minutes, CAIDI was 110 minutes, and SAIFI was .65. The APPA benchmarks any utility with a SAIDI of less than 80 minutes as "an exceptional service provider." This data represents an unusually severe wind storm, experienced on August 3, which required several days of mutual aid recovery.


**GLU FINANCIAL RISK MANAGEMENT POLICY REQUIREMENTS FOR MPU:** In accordance with the Great Lakes Utilities Financial Risk Management Policy audited financial statements are required as documentation of the Member's ability to produce sufficient revenues to support its commitments to GLU and an Affidavit attesting to member's maintenance of adequate levels of cash at all times during the previous year to meet the Operating Reserve Requirement under the Long-Term Power Supply Contract.

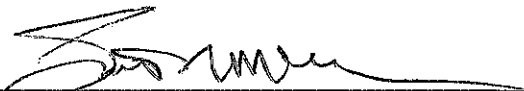
**QUOTATIONS/BIDS:** Boiler 8 CEMS Certification Testing; 2024 LSL Project #4, 75PF Tract 6; 2024 LSL Project #5, 75PF Tract 8; 2024 LSL Project #6, 50PF 0405; Watermain Installation for South 19<sup>th</sup> Street, LLC; Server Upgrades/Replacements; Ortho-phosphate Analyzer Replacement.

**MOTION:** A Motion was made by Commissioner Hornung and seconded by Commissioner McMeans to approve the Regular Session Minutes from April 29, 2024; the Claims List dated May 14, 2024 check nos. 104470 through 104630 totaling \$3,751,678.31; Wire Transfers dated through May 15, 2024 totaling \$8,503,525.15; to place on file the Financial Reports for March 2024, Investment Portfolio Report, 2023 Electric Distribution Reliability, and Strategic Area of Focus Benchmarks; to authorize President David Diedrich to execute the Affidavit as required by the GLU Financial Risk Management Policy; and to approve the quotations as follows: Boiler 8 CEMS Certification Testing - \$34,800.00 - Stack Test Group, Inc.; 2024 LSL Project #4, 75PF Tract 6 - \$574,905.00 - Matt's Services; 2024 LSL Project #5, 75PF Tract 8 - \$2,679,350.00 - Van Rite Plumbing, Inc.; 2024 LSL Project #6, 50PF 0405 - \$1,176,905.00 - Alfson Excavating, LLC; Watermain Installation for South 19<sup>th</sup> Street - \$177,382.35 (watermain total) \$534,110.87 (City base bid total) - Vinton Construction Company; Server Upgrades/Replacements - \$59,768.40 - Heartland; Ortho-phosphate Analyzer Replacement - \$25,680.00 - William Reid. Motion carried unanimously.

**NEXT MEETING:** Monday, June 24, 2024 at 4:00 p.m.

**ADJOURN:** A Motion was made to adjourn the meeting by Commissioner Hornung. Meeting adjourned at 4:38 p.m.

  
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Approved: Troy Adams, General Manager

  
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Approved: Scott McMeans, Secretary