

**MINUTES OF THE
MANITOWOC PUBLIC UTILITIES COMMISSION MEETING
MONDAY, MARCH 25, 2024**

The scheduled meeting of the Manitowoc Public Utilities Commission was called to order by President Diedrich at 4:00 p.m. on Monday, March 25, 2024. In attendance were Commissioners Hornung, McMeans, and Nickels. Also present were Greg Patel - KerberRose; Rob Michaelson, Tiffany Myers, Katelyn Hall, Cindy Carter, and Carissa Grimm - MPU; Troy Adams - General Manager; and Attorney Andrew Steimle - Steimle Birschbach, LLC. Commissioners Allie, Roberts, and Sitkiewitz were excused.

2023 AUDIT REPORT: The 2023 Audit Report was moved to the start of the meeting and was presented virtually by Greg Pitel from KerberRose. Mr. Pitel commented on the strength of the MPU financial team. Commission complimented the MPU accounting team for a job well done and clean audit.

MOTION: A Motion was made by Commissioner Hornung and seconded by Commissioner McMeans to accept the 2023 Audit Report as presented and to place on file. Motion carried unanimously.

Greg Pitel, Tiffany Myers, and Katelyn Hall left the meeting at 4:11 p.m.

SDWLP ALTERNATIVE REVENUE PLEDGE PROGRAM: Municipalities now have another option for providing a revenue pledge to secure a Safe Drinking Water Loan Program loan to fund private lead service line replacements. In order to use this alternative the City of Manitowoc will need to adopt an ordinance establishing a loan program under Wisconsin Statute § 66.0627(8)(ag).

MOTION: A Motion was made by Commissioner Hornung and seconded by Commissioner McMeans to recommend City Council approve a new Municipal LSL Loan Program administered by the City; and create and revise municipal ordinances as required for the Alternative Revenue Pledge program. Motion carried unanimously.

Rob Michaelson left the meeting at 4:14 p.m.

RESOLUTION RECOGNIZING NATIONAL LINeworkERS APPRECIATION DAY: On April 10, 2013, the U.S. Senate recognized a National Lineworker Appreciation Day and designated April 18, 2013 as a national holiday to acknowledge the contributions of the brave men and women who protect public safety. MPU's community-owned electric utility has played a significant role in the growth and prosperity of the immediate area and at the heart of that growth has been lineworkers. Our lineworkers have done such an excellent job "keeping the lights on" and should be recognized and appreciated for their commitment to the community.

MOTION: A Motion was made by Commissioner McMeans and seconded by Commissioner Hornung to approve the resolution. Motion carried unanimously.

RESOLUTION RECOGNIZING NATIONAL DRINKING WATER WEEK: May 5-11, 2024 is National Drinking Water Week. It is an annual celebration organized by the American

Water Works Association (AWWA) and its members and intended to raise awareness of the critical role that safe, sustainable, and affordable drinking water plays in our daily lives. Drinking Water Week is a chance for everyone to appreciate water as a finite resource that requires dedicated individuals, running well-maintained systems, to make it safe and easily available. A domestic water system and other urban services like wastewater and electricity are the foundation of social and economic development. Our water system is an important part of why our community is what it is today. Commission thanked the Water Department for their commitment to safe drinking water and the community.

MOTION: A Motion was made by Commissioner McMeans and seconded by Commissioner Hornung to approve the resolution. Motion carried unanimously.

CONVENE MEETING TO CLOSED SESSION: Notice had been previously given that Manitowoc Public Utilities Commission will adjourn into a closed session during the March 25, 2024 meeting pursuant to Section 19.85(1)(e) to discuss the approval of the minutes of the January 22, 2024 and February 7, 2024 Closed Session Meetings, and Manitowoc Refuel Renewable Project.

MOTION: A Motion to convene in closed session was made by Commissioner McMeans and seconded by Commissioner Hornung. Motion carried unanimously. Accordingly, the Commission convened in closed session at 4:16 p.m.

The meeting was reconvened to open session at 4:30 p.m.

APPROVAL OF ITEMS FROM CLOSED SESSION:

MOTION: A Motion was made by Commissioner Nickels and seconded by Commissioner McMeans to proceed with next steps for Manitowoc pelletizing plant construction including seeking approval from City Finance Committee and City Council for authority to exceed the \$5,000,000 threshold for an MPU project, and to finance prototype dryers. Motion carried unanimously.

FINANCIAL TRANSFER OF WASTEWATER TREATMENT FACILITY: The financial transfer of the WWTF is now complete. A brief update was provided.

COMMISSION STRATEGIC PLANNING UPDATE: A strategic planning session was held on March 14th. From that meeting it was determined to create a small workgroup to review and revise the framework of current policies on organizational purpose. Commissioners Hornung and Diedrich volunteered for the workgroup. In addition, two commissioners were asked to participate in the upcoming leadership team strategic planning session on April 3rd and Commissioners Hornung and McMeans volunteered.

GENERAL MANAGER'S REPORT: The report was distributed for review. A brief discussion was held on reporting of donation requests under the new framework of the MPU Donation Policy.

MINUTES: The Minutes from the Regular Session Meeting on January 22, 2024 and Special Meeting on February 7, 2024 were presented for approval.

APPROVAL OF CLAIMS: Claims List dated February 13, 2024, Claims List dated February 27, 2024, Claims List dated March 12, 2024, Claims List dated March 26, 2024, and Wires dated March 20, 2024 were presented for approval.

FINANCIAL REPORTS FOR DECEMBER 2023: The financial reports for December 2023 were previously distributed to the Commission for review and discussion.

INVESTMENT REPORT: The Investment Portfolio Report from Baird, our investment advisor, for the period ending December 31, 2023 was previously distributed to the Commission for review and discussion.

APPA NATIONAL CONFERENCE: A request was made for approval of any Commissioners to attend the 2024 APPA National Conference in San Diego, CA from June 7-12, 2024. The approximate cost per person is \$2,975.

AWWA ANNUAL CONFERENCE: A request was made for the Commissioners to consider attending the 2024 AWWA Annual Conference in Anaheim, CA from June 10-13, 2024. The approximate cost per person is \$2,600.

MEUW ANNUAL CONFERENCE: The 2024 MEUW Annual Conference is being held in Marshfield, WI from May 15-17, 2024. The approximate cost per person is \$285.

MOTION: A Motion was made by Commissioner McMeans and seconded by Commissioner Nickels to approve the Regular Session Minutes from January 22, 2024 and Special Meeting Minutes from February 7, 2024; the Claims List dated February 13, 2024 check nos. 103606 through 103808 totaling \$2,803,130.74; the Claims List dated February 27, 2024 check nos. 103809 through 103943 totaling \$1,391,229.77; the Claims List dated March 12, 2024 check nos. 103944 through 104078 totaling \$1,179,783.14; the Claims List dated March 26, 2024 check nos. 104079 through 104219 totaling \$1,938,441.64; Wire Transfers dated through March 20, 2024 totaling \$8,840,770.25; to place on file the Financial Reports for December 2023 and Investment Portfolio Reports; and to approve Commissioner attendance at the APPA National Conference, AWWA Annual Conference, and MEUW Annual Conference in Spring/Summer 2024. Motion carried unanimously.

QUOTATIONS/BIDS: Wheel Loader - \$213,250.00 - Aring Equipment; Wheeled Skid Steer - \$54,695.00 - Service Motor Company; WWTF Stack Filter-Clarifier Construction - \$12,174,509.79 - J.F. Ahern Company; Lawn Care and Landscaping - \$46,842.00 - Ecology Technology, Inc.; Asphalt Reseal - \$27,020.00 - Popp Asphalt Sealcoating & Striping; BobCat Toolcat - \$58,721.01 - Luxemburg Implement; Lead Service Line Replacement Project 0503 - \$1,552,535.00 - Alfson Excavating, LLC.; Lead Service Line Replacement Project 0501 - \$1,056,200.00 - Van Rite Plumbing, Inc.; Data Backup Environment Upgrade - \$65,612.56 - Stonefly; River Point Poles - \$108,000.40 - Enterprise Lighting; River Point Street Lighting Fixtures - \$103,974.40 - Border States.

MOTION: A Motion was made by Commissioner Nickels and seconded by Commissioner McMeans to approve the Wheel Loader. Motion carried unanimously.

MOTION: A Motion was made by Commissioner Nickels and seconded by Commissioner McMeans to approve the Wheeled Skid Steer. Motion carried unanimously.

MOTION: A Motion was made by Commissioner Nickels and seconded by Commissioner McMeans to approve the WWTF Stack Filter-Clarifier Construction. Motion carried unanimously.

MOTION: A Motion was made by Commissioner Nickels and seconded by Commissioner McMeans to approve the Lawn Care and Landscaping. Motion carried unanimously.

MOTION: A Motion was made by Commissioner Nickels and seconded by Commissioner McMeans to approve the Asphalt Resealing. Motion carried unanimously.

MOTION: A Motion was made by Commissioner Nickels and seconded by Commissioner McMeans to approve the BobCat Toolcat. Motion carried unanimously.

MOTION: A Motion was made by Commissioner Hornung and seconded by Commissioner McMeans to approve the Lead Service Line Replacement Project 0503. Motion carried unanimously.

MOTION: A Motion was made by Commissioner Hornung and seconded by Commissioner McMeans to approve the Lead Service Line Replacement Project 0501 Motion carried unanimously.

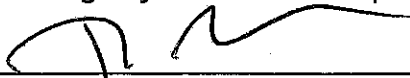
MOTION: A Motion was made by Commissioner Nickels and seconded by Commissioner McMeans to approve the Data Backup Environment Upgrade. Motion carried unanimously.

MOTION: A Motion was made by Commissioner Nickels and seconded by Commissioner McMeans to approve the River Point Poles. Motion carried unanimously.

MOTION: A Motion was made by Commissioner Nickels and seconded by Commissioner McMeans to approve the River Point Street Lighting Fixtures. Motion carried unanimously.

NEXT MEETING: Monday, April 29, 2024 at 4:00 p.m.

ADJOURN: A Motion was made to adjourn the meeting by Commissioner McMeans. Meeting adjourned at 4:46 p.m.


Approved: Troy Adams, General Manager


Approved: Scott McMeans, Secretary